

STEP 3**How To Submit Application Form**

	FAQ	REQUIRED DETAILS / INFORMATION	*IMPORTANT INSTRUCTIONS	* महत्वाच्या सूचना
①	When can I submit Application Form?	START DATE OF PAYMENT OF FEES 1st March 2024 (FROM 10:00 AM) LASY DATE OF SUBMISSION 28th March 2024 SAT (UPTO 06:00 PM)		
②	Which documents are required at the time of submission?	Hard copies of following documents are required. a. Application form (all 5 pages) - b. Successful Payment Screenshot (Xerox/Print) - 1 Copy c. Self-attested ID proof (Valid Aadhar card or Valid Passport or Valid Driving license or valid Pan card or valid Voter ID) (Xerox/Print) - 1 Copy	No Form will be accepted without documents mention in c . JALTAP has all rights of acceptance/ rejection of Application Form.	C. मध्ये उल्लेख केलेल्या कागदपत्रांशिवाय कोणताही फॉर्म स्वीकारला जाणार नाही. JALTAP कडे अर्ज स्वीकारण्याचे/नाकारण्याचे सर्व अधिकार आहेत.
③	How I can submit application form by hand?	Submit Hard copies of following documents to Jaltap office VISIT JALTAP OFFICE AND SUBMIT HARD copies a. Application form (all 5 pages). b. Successful Payment Screenshot (Xerox/Print) - 1 Copy c. Self-attested ID proof (Valid Aadhar card or Valid Passport or Valid Driving license or valid Pan card or valid Voter ID) - 1 Copy	*At the time of submission all required document need to submit.) *Form received after 6:30 PM OF 28 th MARCH 2024 WILL NOT BE ACCEPTED .	*सबमिशनच्या वेळी सर्व आवश्यक कागदपत्रे सादर करणे आवश्यक आहे. *28 मार्च 2024 च्या संध्याकाळी 6:30 नंतर प्राप्त झालेला फॉर्म स्वीकारला जाणार नाही.
	How I can submit application form by Courier ?	Send hard copies of following documents by COURIER to JALTAP OFFICE a. Application form (all 5 pages). b. Successful Payment Screenshot (Xerox/Print) - 1 Copy c. Self-attested ID proof (Valid Aadhar card or Valid Passport or Valid Driving license or valid Pan card or valid Voter ID) - 1 Copy	Form received by courier after 6:30 PM OF 28 th MARCH 2024 WILL NOT BE ACCEPTED .	28 मार्च 2024 च्या संध्याकाळी 6:30 नंतर प्राप्त झालेला फॉर्म स्वीकारला जाणार नाही.
④	What is the address of JALTAP office ?	Japanese Language Teachers Association of Pune (JALTAP) Office address: Flat No 2B, 1st Floor, Ghagre Residency, Survey No.105/30, lane no 2, Bharati Niwas Lane, Karve Road, Pune 411004. Mobile Number +91 7507250660, Landline No. 020 25445678 .	→ Office Timing 10.00 am to 6.00 pm (Office will be closed at 1.30 pm to 2.00 pm). → Office Remain Closed on all sundays, 25 th March 2024 (Mon) (Dhulivandan).	→ ऑफिसची वेळ सकाळी 10.00 ते संध्याकाळी 6.00 (ऑफिस दुपारी 1.30 ते 2.00 पर्यंत बंद राहिल). → ऑफिस सर्व रविवार आणि २५ मार्च २०२४ (सोम.) (धुलिवंदन) बंद राहिल.